

BSB51319 Diploma of WHS Learning Pathway and RPL Self-Assessment

Name of Applicant			
USI Number			
Email		Contact No.	
Postal address			

SAI Global has designed a modular pathway for the BSB51319 DIPLOMA OF WHS designed to accommodate those participants who want to complete single modules based on their work role requirements and time availability as well as those who want to gain a full qualification from the onset of enrolment into the program.

This qualification is designed for people who coordinate and maintain the Work Health and Safety (WHS) program in an organisation and apply a substantial knowledge base and well-developed skills in a wide variety of WHS contexts.

Typical job roles may include:

- WHS/Risk Manager
- WHS Consultant WHS Management Systems Manager/Consultant
- WHS professional responsible for implementing WHS management systems, policies and procedures and ensuring ongoing WHS compliance

In order to achieve the qualification, students must complete;

- Entry requirements*
- 5 core units
- 5 elective units (3 from Group A) 2 units may be selected from Group A and/or Group B or from a Certificate IV, Diploma or Advanced Diploma, from any currently endorsed Training Package qualification or accredited course.

BSB51319 Diploma of WHS requires the completion of 10 units of competency. SAI Global has designed the qualification to consist of three key courses;

- ISO 45001:2018 OHS Risk Management
- Implementing an ISO 45001:2018 OHS Management System
- Emergency Management and Incident Investigation
- Lead Auditor in ISO 45001:2018 OHS

This is a suggested qualification pathway based on completion of SAI Global courses. There are other options available for students who have completed additional and relevant Diploma level units of competency from other training organisations. For further information about the rules for this qualification refer to: <https://training.gov.au/Training/Details/BSB51319>

On the attached table please indicate your preferred pathway to completing all units of competency for BSB51319 DIPLOMA OF WHS and the entry units (5 core units from the Certificate IV WHS). The options available through SAI Global are:

- Attend and successfully complete an SAI Global training course – A suitable pathway if you need to obtain the knowledge and skills to become competent in the unit. Course details, dates and registration forms are available at
- Credit Transfer – If you have been issued this unit of competency from another Registered Training Organisation (RTO) please provide a JP certified copy of your transcript.
- Apply for Recognition of Prior Learning – A suitable pathway if you have knowledge and skills from life and work experience or previous training that is relevant to the unit and you can provide evidence. You will be sent an evidence map for each unit.

Fees: Course fees can be located at <https://infostore.saiglobal.com/en-au/Training-Terms-and-Conditions/>. The following fees apply once you have lodged an application for credit:

Credit transfer for current units issued by SAI Global - \$50 flat fee per application

Credit transfer for units that are similar, but were issued under a previous version, or, may differ in a minor way from the current unit (e.g. a letter A at the end instead of the new competency format i.e. without versions "A-B-C") - \$50 per unit of competency

Credit transfer from other training packages that may be used as electives towards the qualification but not included in the design of the SAI Global BSB51315 Diploma of WHS - \$150 per unit of competency,

Recognition (RPL) - \$350 per unit of competency

* A special rate of \$75 per unit applies to RPL of the entry units for the BSB51319 Diploma of WHS.

BSB51319 Diploma of WHS offering at SAI Global		
* Certificate IV WHS Entry Requirements	Self-assessment	
<p>Generally, individuals may commence a qualification as long as they have the knowledge, skills or experience required for entry. This qualification has entry requirements of all core units from BSB41419 Certificate IV in WHS, or equivalent competencies.</p> <p>The following entry units can be completed through recognition of your skills</p> <ul style="list-style-type: none"> • BSBWHS412 Assist with workplace compliance with WHS laws • BSBWHS413 Contribute to implementation and maintenance of WHS consultation and participation processes • BSBWHS414 Contribute to WHS risk management • BSBWHS415 Contribute to implementing WHS management systems • BSBWHS416 Contribute to workplace incident response 	<p>I hold all core units in BSB41419 Certificate IV in WHS or equivalent competencies</p> <p style="text-align: center;"><input type="checkbox"/></p>	<p>Apply for RPL to demonstrate knowledge and skills</p> <p style="text-align: center;"><input type="checkbox"/></p>
ISO 45001:2018 OHS RISK MANAGEMENT	Self-assessment	
<p>On successful completion of this course, participants will obtain the knowledge on how to:</p> <ul style="list-style-type: none"> • Describe and apply the legal requirements for OHS risk management. • Describe and apply the risk management process of ISO 31000:2018 Risk Management and the relationship to ISO 45001:2018. • Plan and implement OHS risk management for compliance with relevant OHS legislation, codes and standards, including ISO 45001:2018. • Contribute to the implementation of systematic management of OHS risks in the workplace. • Identify workplace hazards and risks. • Assess workplace hazards and risks. • Control workplace hazards and risks using the hierarchy of controls. • Monitor, review and improve OHS risk management processes and the control of workplace hazards and risks. • Manage and contribute to effective OHS communication, consultation and participation processes for risk management. • Develop procedures and tools for planning hazard identification, risk assessment and risk control within an organisation. • Develop, implement and use OHS risk management processes, tools or techniques, including for risk assessment. • Assess and use sources of information about risk management. • Maintain and manage relevant OHS documentation and records. 	<p>Attend training to obtain knowledge and skills</p> <p style="text-align: center;"><input type="checkbox"/></p>	<p>Apply for RPL to demonstrate knowledge and skills</p> <p style="text-align: center;"><input type="checkbox"/></p>

IMPLEMENTING AN ISO 45001:2018 OHS MANAGEMENT SYSTEM

<p>On successful completion of this course, participants will be able to:</p> <ul style="list-style-type: none"> • Apply the appropriate legislation and regulations to the workplace • Assess a workplace for compliance with OHS legislation and regulations • Identify OHS risks and opportunities, linked to industry and legislative requirements • Determine suitable OHS and risk management policy, procedures and initiatives to systematically build an auditable system reflective of the requirements of ISO 45001:2018 • Manage and evaluate OHS participation and consultation processes • Contribute to the development of essential requirements for an OHSMS, reflective of the requirements of ISO45001 • Use an OHS Information System (OHSIS) • Contribute to the management and evaluation of an OHS Information System (OHSIS) • Facilitate OHS activities • Contribute to the management and maintenance of an OHSMS • Contribute to the implementation of an OHSMS • Develop a communication plan to support the implementation of an OHSMS • Collaborate effectively and ethically with other OHS professionals, and • Evaluate and continually improve an OHSMS. 	<p>Attend training to obtain knowledge and skills</p> <p style="text-align: center;"><input type="checkbox"/></p>	<p>Apply for RPL to demonstrate knowledge and skills</p> <p style="text-align: center;"><input type="checkbox"/></p>
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EMERGENCY MANAGEMENT AND INCIDENT INVESTIGATION

<p>Upon successful completion of this course participants should be able to:</p> <ul style="list-style-type: none"> • Understand the application of ISO 45001 to Emergency preparedness and improvement of the OHSMS through incident investigation. • Apply risk management techniques to identify potential emergencies and develop a risk register. • Identify options and actions required as an initial response to an incident and/or emergency situation. • Identify required resources, equipment and training. • Plan and develop response procedures for potential incidents and/or emergencies. • Implement initial response procedures ensuring WHS legislative and regulatory reporting requirements are met. • Contribute to post incident activities including incident investigations. • Monitor emergency and incident response and report on any deficiencies or non-conformances that require action. • Develop an investigation plan. • Collect relevant information and data, including evidence, to contribute to the investigation process. • Analyse information and data gathered to identifying both the immediate cause of the incident and/or emergency and the underlying root cause. • Develop recommendations for corrective actions to be implemented. • Compile and communicate to relevant persons the incident investigation report with clear conclusions and findings. 	<p>Attend training to obtain knowledge and skills</p> <p style="text-align: center;"><input type="checkbox"/></p>	<p>Apply for RPL to demonstrate knowledge and skills</p> <p style="text-align: center;"><input type="checkbox"/></p>
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LEAD AUDITER IN ISO 45001:2018 OHS

On successful completion of this course participants will be able to:

- Explain the purpose of an occupational health and safety management system.
- Explain the purpose of occupational health and safety management system standards.
- Explain the purpose of management system audit.
- Explain the purpose of third-party certification, and the business benefits of improved performance of the occupational health and safety management system.
- Explain the role of an auditor to plan, conduct, report and follow up an occupational health and safety management system audit in accordance with ISO 19011 and ISO/IEC 17021, as appropriate.
- Plan, conduct, report and follow-up an audit of an occupational health and safety management system to establish conformity (or otherwise) with ISO 45001, and in accordance with ISO 19011 and ISO/IEC 17021 where appropriate.

Attend training to obtain knowledge and skills

Apply for RPL to demonstrate knowledge and skills

Other units: <https://training.gov.au/Training/Details/BSB51319> for other units.

If you have attained these units, you can apply via RPL or CT. Please attach JP certified copies of your certificates/ units

Unit title		Unit title	
Unit title		Unit title	
Unit title		Unit title	
Unit title		Unit title	

Applicant Signature:

Date: