

## SAI Global for Auditor Qualification: BSB51918 Diploma of Leadership and Management FAQ

<p>How do I achieve this qualification?</p>	<p>BSB51918 Diploma of Leadership and Management requires the completion of 12 units of competency. There are 12 units that must be selected from the training package. SAI Global has designed the qualification to consist of three key courses;</p> <p><i>Implementing a Risk Management System</i>  <i>Management Systems Leadership</i>  <i>Integrated Governance Risk Management and Compliance</i></p> <table border="1" data-bbox="573 569 1461 888"> <thead> <tr> <th>Core Units of Competency</th> <th>SAI Global Course</th> </tr> </thead> <tbody> <tr> <td>BSBMGT517 Manage operational plan</td> <td>Implementing a Risk Management System</td> </tr> <tr> <td>BSBLDR511 Develop and use emotional intelligence</td> <td>Management Systems Leadership</td> </tr> <tr> <td>BSBLDR502 Lead and manage effective workplace relationships</td> <td>Management Systems Leadership</td> </tr> <tr> <td>BSBWOR502 Lead and manage team effectiveness</td> <td>Management Systems Leadership</td> </tr> </tbody> </table>	Core Units of Competency	SAI Global Course	BSBMGT517 Manage operational plan	Implementing a Risk Management System	BSBLDR511 Develop and use emotional intelligence	Management Systems Leadership	BSBLDR502 Lead and manage effective workplace relationships	Management Systems Leadership	BSBWOR502 Lead and manage team effectiveness	Management Systems Leadership								
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<p>Qualification Rules</p>	<p>Total number of units required = 12 units of competency:            4 core units plus            4 units from Group A            Upto 4 additional units from Group A or Group B            If not listed, up to 2 electives may be from Diploma or above in the Business Services Training Package            If not listed, 1 elective unit may be from any currently endorsed training package or accredited course at Diploma level.</p> <p>For further information about the rules for this qualification refer to:  <a href="https://training.gov.au/Training/Details/BSB51918">https://training.gov.au/Training/Details/BSB51918</a></p>																		

About the qualification	
<p>Who is this qualification suitable for?</p>	<p>This qualification is designed for people who manage risk and management systems in their organisations.</p> <p>Typical job roles may include:</p> <p><i>Risk/ Compliance Manager</i></p> <p><i>Risk professional responsible for establishing a risk framework at enterprise level</i></p> <p><i>Management professional responsible for implementing management systems, policies and ensuring compliance</i></p>
Units of competency issued by another RTO	
<p>Can I use other units of competency towards the qualification from another RTO?</p>	<p>You may have already completed some of the mandatory elective units or elective units of competency that can count towards this qualification. SAI Global recognises all units of competency issued by other RTO's.</p> <p>Nominated units of competency must be relevant to the qualification and must be at Diploma level – however one unit of competency can be selected from a higher or lower qualification such as; Certificate IV or Advanced Diploma level qualification.</p> <p>The units must be currently listed in a current Business Services training package. Up to 2 units can be selected from any other current and relevant training package at Diploma level.</p> <p>Previous Students</p> <p>Alternatively you may have completed relevant units of competency (e.g. BSB units of competency from other courses or qualifications with SAI Global such as; BSB51615 Diploma of Quality Auditing; or BSB51315 Diploma of Work Health and Safety that can count towards this qualification. If you want to gain recognition of the additional units in this qualification a special rate of \$175 per unit of competency applies for previous students who completed courses such as; <b><i>Integrated Governance Risk Management and Compliance and Management Systems Leadership.</i></b></p>
Qualification pre-requisites and entry requirements	
<p>What are the entry requirements for the qualification?</p>	<p>Prerequisite requirements: There are no prerequisite requirements for this qualification or for any of the recommended courses.</p> <p>Preferred pathways into this qualification: Preferred pathways for candidates considering this qualification include vocational experience but without a formal management qualification.</p> <p>Access to a workplace is required for the completion of post course assessment activities.</p>

How can I achieve the qualification?	
<p>Which SAI Global courses count towards the qualification?</p>	<p><b>Module 1: Management System Leadership (3 days)</b>            BSBMGT502 Manage people performance            BSBWOR502 Lead and manage team effectiveness            BSBWOR501: Manage personal work priorities and professional development            BSBLDR511 Develop and use emotional intelligence            BSBLDR502 Lead and manage effective workplace relationships</p> <p><b>Module 2: Integrated Governance, Risk Management and Compliance (2 days)</b>            BSBCOM501: Identify and Interpret Compliance Requirements            BSBCOM503: Develop Processes for the Management of Breaches in Compliance Requirements            BSBMGT516 Facilitate Continuous Improvement            BSBMGT518 Develop organisation policy</p> <p><b>Module 3: Implementing a Risk Management System: (2 days)</b>            BSBRK501 Manage Risk            PSPGEN058 Coordinate Risk Management            BSBMGT517 Manage Operational Plan</p>
How long does the qualification take to complete?	
<p>How long does it take to complete the qualification?</p>	<p>Face to face learning – 7 days            Nominal hours: Each course takes at least 6 months to complete all post course assessment task requirements. The Diploma will generally take 2 years to achieve.</p>
<p>Why is the Diploma only 7 Days of face to face learning?</p>	<p>We have designed our Diploma qualification based on industry consultation. Our clients wanted a modularised approach to the achievement of the qualification. The qualification takes 7 days of face to face learning for several reasons:</p> <p>Clustered or Integrated Assessments</p> <p>Some training organisations train and assess each unit of competency separately. This can be frustrating and can lead to being over-assessed.</p> <p>Most SAIG assessments are based on clustered units of competency – you will see at the end of the guide the relevant unit or units of competence that each assessment task is assessing.</p> <p>We also use the approach of clustered or integrated assessments. By clustering similar BSB units of competency together you can complete short amounts of face-to-face training. This means time away from work for you. A unit can also be issued when the evidence requirements are met during the completion of a cluster of post course assessments. The post course assessment requirements for each course depends on the individual's skills.</p> <p>The integrated assessment approach is outlined by your facilitator for each course. In class you are guided through to ensure you have a thorough understanding of the assessment requirements.</p> <p>This approach works best for people with current auditing and/or management systems experience who are able to complete the post course workplace assessment requirements. This approach does not work for everyone. If you have any queries please contact our customer service team.</p>

Post course assessment requirements	
How long do the post course assessments take for each course?	The post course assessment requirements for each course varies as they award different units of competency. It is estimated between 30-40 hours to Complete, based on your experience and skills and knowledge.
Over what time frame should you complete your qualification?	Given that you must complete post course assessment tasks for all accredited courses in the Diploma of Leadership and Management qualification, it is best to space out your attendance and completion of the modules. We generally recommended you complete the courses over a period of 6-24 months – this will vary based on your situation.
Post course qualification pathways	
What are the recommended pathways following this program?	<p>After achieving this qualification candidates may wish to complete other qualifications including;</p> <p>BSB51615 Diploma of Quality Auditing</p> <p>Alternatively, candidates may seek to enroll in post graduate qualifications through a University.</p>

Language, literacy and numeracy requirements for this qualification

<p>What are the literacy requirements for this qualification?</p>	<p>Candidates are required to have a suitable level of language and literacy to enable them to successfully participate in and complete the required course work and assessment requirements. This means candidates need to have effective language, communications and interpersonal skills and have the ability to write a range of documentation relevant to auditing the specific management systems pathway.</p> <p>At Diploma level assessments will focus on the evidence of:</p> <ul style="list-style-type: none"> <li>• Cognitive and communication skills to identify, analyse, synthesise and act on information from a range of sources</li> <li>• Cognitive, technical and communication skills to analyse, plan, design and evaluate approaches to unpredictable problems and/or management requirements</li> <li>• Specialist technical and creative skills to express ideas and perspectives</li> <li>• Communication skills to transfer knowledge and specialised skills to others and demonstrate understanding of knowledge</li> </ul> <p>We are able to adjust some assessment requirements on request.</p> <p>Candidates with special needs are advised to email <a href="mailto:training@saiglobal.com">training@saiglobal.com</a> prior to booking so that reasonable adjustments to training and assessment can be contemplated.</p> <p>Please see our training Code of Practice and the Student Handbook on the SAI Global Website for further information <a href="https://infostore.saiglobal.com/en-au/Training-Terms-and-Conditions/">https://infostore.saiglobal.com/en-au/Training-Terms-and-Conditions/</a></p>
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Upgrading from BSB51915 DIPLOMA OF LEADERSHIP AND MANAGEMENT to BSB51918 DIPLOMA OF LEADERSHIP

<p>Is BSB51918 Diploma of Leadership and Management the same as BSB51915 Diploma of Leadership and Management?</p>	<p>The new qualification is equivalent to the previous superseded qualification. If you want the updated qualification you can apply through credit transfer or RPL to attain or partially attain the new qualification; BSB51918 Diploma of Leadership and Management. Please carefully read the information about the qualification on <a href="http://training.gov.au">training.gov.au</a> <a href="https://training.gov.au/Training/Details/BSB51918">https://training.gov.au/Training/Details/BSB51918</a></p>
<p>What has changed?</p>	<p>The packaging rules for the newly released qualification has not changed. The Qualification still comprises of 12 units (4 core and 8 electives) BSB51918 Diploma of Leadership has a core unit which is BSBLDR511 Develop and use emotional intelligence. This unit supersedes and is equivalent to BSBLDR501 Develop and use emotional intelligence. On successful completion, when you are awarded BSB51918, the unit BSBLDR511 will form part of the listed units on the qualification.</p>
<p>When will the new qualification come into effect?</p>	<p>The new qualification commenced on 21 February 2019. SAI Global will issue the new qualification from 1 April 2019</p>
<p>Should I upgrade from BSB51915 Diploma of Leadership Management to BSB51918 Diploma of Leadership and Management?</p>	<p>This is not necessary. However you may wish to apply to have your qualification upgraded with the new coding. The qualification and the majority of units of competency titles remain the same. This would benefit students who are seeking to upskill or want to demonstrate currency in their qualifications and skills.</p>

	from other training packages must be from a “current” training package.
I was working towards BSB51915 Diploma of Leadership and Management, what should I do?	<p>This is a common question we get asked whenever a new qualification is introduced.</p> <p>Training packages are updated regularly, usually every 5 years. If you have completed units that you thought would count towards BSB51915 qualification as these are all deemed “equivalent” in the new BSB51918 Diploma of Leadership and Management so you will be issued the new Diploma through SAI Global from 1 April 2019. When you are ready to receive your qualification you will be granted the new qualification . Before this time you will be issued with BSB51915 Diploma of Leadership and Management.</p> <p>For further information about the rules for this qualification refer to <a href="https://training.gov.au/Training/Details/BSB51918">https://training.gov.au/Training/Details/BSB51918</a></p>
I received my qualification BSB51915 Diploma in Leadership and Management - what can I do?	<p>SAI Global would have issued you with the current qualification at the time. The qualification you have received is still valid. The version number has changed. We will provide a service to all students to upgrade from the superseded qualification to the new BSB51918 Diploma of Leadership and Management qualification.</p> <p>NO FEE will apply to do a credit transfer or upgrade from the previous qualification to the new qualification for students who were issued with statements of attainment or qualifications by SAIG. If you have completed units of competencies or attained the Diploma from another RTO and wish to attain the new qualification, regular credit transfer fees apply.</p>
General questions	
What are RPL and Credit Transfer?	<p>Please refer to the SAI Global Website for further information about the RPL process and the Diploma of Leadership and Management:</p> <p><a href="https://www.saiglobal.com/en-au/assurance/training/recognition_of_prior_learning/">https://www.saiglobal.com/en-au/assurance/training/recognition_of_prior_learning/</a></p>
What are the fees for RPL and Credit transfer?	<p>Refer to the SAI Global website in the Terms and Conditions;</p> <p><a href="https://infostore.saiglobal.com/en-au/Training-Terms-and-Conditions/">https://infostore.saiglobal.com/en-au/Training-Terms-and-Conditions/</a></p>