

## SAI Global Qualification: BSB51319 Diploma of Work Health and Safety FAQ

### HOW DO I ACHIEVE THIS QUALIFICATION?

BSB51319 Diploma of Work Health and Safety requires the completion of:

1. All core units from BSB41419 Certificate IV in Work Health and Safety or equivalent competencies
2. 10 units of competency.

SAI Global has designed the qualification to consist of four courses:

**Module One** - ISO 45001:2018 OHS Risk Management

**Module Two** - Implementing an ISO 45001:2018 OHS Management System

**Module Three** - Emergency Management and Incident Investigation

**Module Four** - Lead Auditor in OHS ISO 45001:2018

Core Units of Competency (5 required)		SAI Global Course
BSBWHS513	Lead WHS risk management	<i>ISO 45001:2018 OHS Risk Management</i>
BSBWHS519	Lead the development and use of WHS risk management tools	<i>ISO 45001:2018 OHS Risk Management</i>
BSBWHS516	Contribute to developing, implementing and maintaining an organisation's WHS management system	<i>Implementing an ISO 45001:2018 OHS Management System</i>
BSBWHS522	Manage WHS consultation and participation processes	<i>Implementing an ISO 45001:2018 OHS Management System</i>
BSBWHS515	Lead initial response to and investigate WHS incidents	<i>Emergency Management and Incident Investigation</i>
Possible Elective Units		
BSBWHS512	Contribute to managing work related psychological health and safety	<i>Implementing an ISO 45001:2018 OHS Management System</i>
BSBWHS517	Contribute to managing a WHS information system	<i>ISO 45001:2018 OHS Risk Management</i>
BSBWHS520	Manage Implementation of Emergency procedures	<i>Emergency Management and Incident Investigation</i>
BSBAUD511	Initiate Quality Audits	<i>Lead Auditor in OHS ISO 45001:2018</i>
BSBAUD512	Lead Quality Audits	<i>Lead Auditor in OHS ISO 45001:2018</i>
BSBAUD513	Report on Quality Audits	<i>Lead Auditor in OHS ISO 45001:2018</i>

<p><b>QUALIFICATION RULES</b></p>	<p>Total number of units = 10</p> <p>5 core units plus</p> <p>5 elective units, of which:</p> <ul style="list-style-type: none"> <li>- at least 3 units must be from the qualification Group A listed units.</li> <li>- the remaining unit may be from Group A or Group B listed units or any currently endorsed Training Package or accredited course at Certificate IV, Diploma or Advanced Diploma level.</li> </ul> <p>Elective units must be relevant to the work environment and the qualification, maintain the integrity of the AQF alignment and contribute to a valid, industry-supported vocational outcome.</p> <p>This is a suggested qualification pathway based on completion of SAI Global courses. There are other options available for students who have completed additional and relevant Diploma level units of competency from other training organisations. For further information about the rules for this qualification refer to:  <a href="https://training.gov.au/Training/Details/BSB51319">https://training.gov.au/Training/Details/BSB51319</a></p>
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**About the Qualification**

<p><b>WHO IS THIS QUALIFICATION SUITABLE FOR?</b></p>	<p>This qualification is suitable for people who coordinate and maintain the Work Health and Safety (WHS) program in an organisation. It reflects the role of practitioners who apply a substantial knowledge base and well-developed skills in a wide variety of WHS contexts.</p> <p>Graduates at this level will have a broad range of cognitive, technical and communication skills to select and apply methods and technologies to:</p> <ul style="list-style-type: none"> <li>• analyse information to complete a range of activities</li> <li>• provide and transmit solutions to sometimes complex problems</li> <li>• transmit information and skills to others</li> </ul>
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**Units of Competency Issued by Another RTO**

<p><b>CAN I USE OTHER UNITS OF COMPETENCY TOWARDS THE QUALIFICATION FROM ANOTHER RTO?</b></p>	<p>You may have already completed some of the mandatory elective units or elective units of competency that can count towards this qualification. SAI Global recognises all units of competency issued by other RTO's.</p> <p>Nominated units of competency must be relevant to the qualification and must be at Diploma level – however two units of competencies can be selected from a higher or lower qualification such as; Certificate IV or Advanced Diploma level qualification.</p> <p>The units must be currently listed in a current Business Services training package. 1 unit can be selected from any current and relevant training package.</p> <p>Alternatively you may have completed relevant units of competency (e.g. WHS units of competency from other courses or qualifications with SAI Global such as:</p> <p>BSB41419 Certificate IV in Work Health and Safety that can count towards this qualification.</p> <p>Refer to the Qualification mapping guidelines on  <a href="https://training.gov.au/Training/Details/BSB51319">https://training.gov.au/Training/Details/BSB51319</a></p>
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Qualification Pre-Requisites and Entry Requirements	
<p><b>WHAT ARE THE ENTRY REQUIREMENTS FOR THE QUALIFICATION?</b></p>	<p>Entry Requirements</p> <p>All core units in BSB41419 Certificate IV in Work Health and Safety or equivalent competencies.</p> <p>Equivalent competencies are predecessors to the following units which have been mapped as equivalent:</p> <ul style="list-style-type: none"> <li>• BSBWHS412 Assist with workplace compliance with WHS laws</li> <li>• BSBWHS413 Contribute to implementation and maintenance of WHS consultation and participation processes</li> <li>• BSBWHS414 Contribute to WHS risk management</li> <li>• BSBWHS415 Contribute to implementing WHS management systems</li> <li>• BSBWHS416 Contribute to workplace incident response.</li> </ul> <p>The 5 entry units are available through recognition of prior learning (RPL)</p>
How can I achieve the qualification?	
<p><b>WHICH SAI GLOBAL COURSES COUNT TOWARDS THE QUALIFICATION?</b></p>	<p><b>Module 1: ISO 45001:2018 OHS Risk Management</b></p> <ul style="list-style-type: none"> <li>• BSBWHS513 Lead WHS risk management</li> <li>• BSBWHS519 Lead the development and use of WHS risk management tools</li> <li>• BSBWHS512 Contribute to managing work-related psychological health and safety</li> </ul> <p><b>Module 2: Implementing an ISO 45001:2018 OHS Management system</b></p> <ul style="list-style-type: none"> <li>• BSBWHS516 Contribute to developing, implementing and maintaining an organisation's WHS management system</li> <li>• BSBWHS517 Contribute to managing a WHS information system</li> <li>• BSBWHS522 Manage WHS consultation and participation processes</li> </ul> <p><b>Module 3: Emergency Management and Incident Investigation</b></p> <ul style="list-style-type: none"> <li>• BSBWHS515 Lead initial response to and investigate WHS incidents</li> <li>• BSSWHS520 Manage Implementation of Emergency procedures</li> </ul> <p><b>Module 4: Lead Auditor in OHS ISO 45001:2018</b></p> <ul style="list-style-type: none"> <li>• BSBAUD511 Initiate quality Audits</li> <li>• BSBAUD512 Lead Quality Audits</li> <li>• BSBAUD513 Report on Quality Audits</li> </ul>

<b>How long does the qualification take to complete?</b>	
<b>HOW LONG DOES IT TAKE TO COMPLETE THE QUALIFICATION?</b>	The BSB51319 Diploma of Work Health and Safety is made up of 10 units of competencies, which SAI Global has structured across 4 courses as listed above, each of the courses requires 6 months to complete. The total duration for the qualification is 2 years including 9 days of Face to Face learning.
<b>WHY IS THE DIPLOMA ONLY 9 DAYS OF FACE TO FACE LEARNING?</b>	<p>We have designed our Diploma qualification based on industry consultation. Our clients wanted a modularised approach to the achievement of the qualification. The qualification takes 9 days of face to face learning for several reasons:</p> <p>Clustered or Integrated Assessments</p> <p>Some training organisations train and assess each unit of competency separately. This can be frustrating and can lead to being over-assessed.</p> <p>Most SAIG assessments are based on clustered units of competency – you will see at the end of the guide the relevant unit or units of competence that each assessment task is assessing.</p> <p>We also use the approach or clustered or integrated assessments. By clustering similar BSB units of competency together you can complete short amounts of face-to-face training. This means time away from work for you. A unit can also be issued when the evidence requirements are met during the completion of a cluster of post course assessments. The post course assessment requirements for each course depends on the individual's skills.</p> <p>The integrated assessment approach is outlined by your facilitator for each course. In class you are guided through to ensure you have a thorough understanding of the assessment requirements.</p> <p>This approach works best for people with current auditing and/or management systems experience who are able to complete the post course workplace assessment requirements. This approach does not work for everyone. If you have any queries please contact our customer service team.</p>
<b>Post Course Assessment Requirements</b>	
<b>HOW LONG DO THE POST COURSE ASSESSMENTS TAKE FOR EACH COURSE?</b>	The post course assessment requirements for each course varies as they award different units of competency. It is estimated between 30-40 hours to Complete, based on your experience and skills and knowledge.
<b>OVER WHAT TIME FRAME SHOULD YOU COMPLETE YOUR QUALIFICATION?</b>	Given that you must complete post course assessment tasks for all accredited courses in the Diploma of Quality Auditing qualification, it is best to space out your attendance and completion of the modules. We generally recommended you complete the courses over a period of 6-24 months – this will vary based on your situation.
<b>Post Course Qualification Pathways</b>	
<b>WHAT ARE THE RECOMMENDED PATHWAYS FOLLOWING THIS PROGRAM?</b>	<p>After achieving this qualification candidates may wish to complete other qualifications including;</p> <p>BSB51918 Diploma of Leadership and management</p> <p>Alternatively, candidates may seek to enroll in post graduate qualifications through a University.</p>

<b>Language, Literacy and Numeracy Requirements for this Qualification</b>	
<p><b>WHAT ARE THE LITERACY REQUIREMENTS FOR THIS QUALIFICATION?</b></p>	<p>Candidates are required to have a suitable level of language and literacy to enable them to successfully participate in and complete the required course work and assessment requirements. This means candidates need to have effective language, communications and interpersonal skills and have the ability to write a range of documentation relevant to auditing the specific management systems pathway.</p> <p>At Diploma level assessments will focus on the evidence of:</p> <ul style="list-style-type: none"> <li>• Cognitive and communication skills to identify, analyse, synthesise and act on information from a range of sources</li> <li>• Cognitive, technical and communication skills to analyse, plan, design and evaluate approaches to unpredictable problems and/or management requirements</li> <li>• Specialist technical and creative skills to express ideas and perspectives</li> <li>• Communication skills to transfer knowledge and specialised skills to others and demonstrate understanding of knowledge</li> </ul> <p>We are able to adjust some assessment requirements on request.</p> <p>Candidates with special needs are advised to email <a href="mailto:training@saiglobal.com">training@saiglobal.com</a> prior to booking so that reasonable adjustments to training and assessment can be contemplated.</p> <p>Please see our training Code of Practice and the Student Handbook on the SAI Global Website for further information  <a href="https://infostore.saiglobal.com/en-au/Training-Terms-and-Conditions/">https://infostore.saiglobal.com/en-au/Training-Terms-and-Conditions/</a></p>
<b>General Questions</b>	
<p><b>WHAT ARE RPL AND CREDIT TRANSFER?</b></p>	<p>Please refer to the SAI Global Website for further information about the RPL process and the Diploma of Quality Auditing:  <a href="https://www.saiglobal.com/en-au/assurance/training/recognition_of_prior_learning/">https://www.saiglobal.com/en-au/assurance/training/recognition_of_prior_learning/</a></p>
<p><b>WHAT ARE THE FEES FOR RPL AND CREDIT TRANSFER?</b></p>	<p>Refer to the SAI Global website in the Terms and Conditions:  <a href="https://infostore.saiglobal.com/en-au/Training-Terms-and-Conditions/">https://infostore.saiglobal.com/en-au/Training-Terms-and-Conditions/</a></p>