

CERTIFICATE REORDER FORM

RTO no.: 106919

Fees may apply. Intertek SAI Global will process your certificate in accordance with our terms and conditions available at: <https://learning.saiaassurance.com.au/training-terms-and-conditions>

*Indicates Mandatory Fields— You MUST supply this Information

SECTION 1: PLEASE PROVIDE THE FOLLOWING CONTACT DETAILS:

Registration number (8 digit number emailed to you at the time of registration)			
Or Date of Birth			
Given Name*		Surname*	
Email*		Contact Number*	
Company*			

SECTION 2: WHICH COURSE CERTIFICATE WOULD YOU LIKE TO ORDER?

Course Name*	
Course Date*	
Location*	

SECTION 3: HOW WOULD YOU LIKE YOUR CERTIFICATE?

<input type="checkbox"/> SOFT COPY — a PDF certificate will be emailed to the address below
<input type="checkbox"/> HARD COPY — a certificate will be mailed to the address below

SECTION 4: PAYMENT DETAILS

Are you paying for this invoice?	YES	NO	Company name if applicable*	
Contact person			Contact number	
Billing address				
Purchase Order if required				
Postal address				

Signature:		Date:	
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Forward to: EMAIL training@saiglobal.com or MAIL GPO Box 5420, Sydney NSW 2000

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SCHEDULE OF FEES	PRICE
Electronic Certificate after Course completion	FREE (first 90 days)
Printing of hard copy certificates	\$50 incl. GST
Request for Email certificate after 90 days	\$50 incl. GST
Reprints of Certificates	\$15 incl. GST
Reprints of archives more than 5 years	\$100 incl. GST