

# BSB41419 Certificate IV in Work Health and Safety FAQ

## HOW DO I ACHIEVE THIS QUALIFICATION?

The qualification is a classroom-based training, designed to be delivered as 2 workshops which are 5 days each. Students have 6 months to complete the assessment requirements per each workshop, total qualification duration 12 months.

### Units of Competencies

#### Workshop 1 - 5 DAY

##### Core Units:

1. **BSBWHS412** Assist with workplace compliance with WHS laws
2. **BSBWHS413** Contribute to implementation and maintenance of WHS consultation and participation processes
3. **BSBWHS414** Contribute to WHS risk management
4. **BSBWHS415** Contribute to implementing WHS management systems
5. **BSBWHS416** Contribute to workplace incident response

#### Workshop 2 - 5 DAY

##### Electives:

1. **BSBWHS418** Assist with managing WHS compliance of contractors
2. **BSBINS401** Analyse and present research information
3. **BSBWRT411** Write complex documents
4. **BSBWHS411** Implement and monitor WHS policies, procedures and programs
5. **BSBCMM411** Make Presentation

## QUALIFICATION RULES

Total number of units = 10

5 core units plus

5 elective units, of which:

- 3 units must be from the qualification Group A listed units.
- the remaining 2 units may be selected as follows:
  - both may be selected from Group A, Group B or any currently endorsed Training Package qualification or accredited course at the same Australian Qualifications Framework (AQF) level
  - 1 may be selected from a Certificate III or Diploma, from any currently endorsed Training Package qualification or accredited course.

Elective units must be relevant to the work environment and the qualification, maintain the integrity of the AQF alignment and contribute to a valid, industry-supported vocational outcome.

This is a suggested qualification pathway based on completion of SAI Global courses. There are other options available for students who have completed additional and relevant Cert IV level units of competency from other training organizations. For further information about the rules for this qualification refer to:

<https://training.gov.au/Training/Details/BSB41419>

### About the Qualification

#### WHO IS THIS QUALIFICATION SUITABLE FOR?

BSB41419 Certificate IV in Work Health and Safety is an ideal qualification for those who are working in the Work Health and Safety sector and looking to improve their practical skills and knowledge to build their capabilities in work health and safety across a broad range of roles.

The qualification is designed to get you industry-certified through dynamic, engaging, and hands-on training. The training will help with:

- Learning the foundations to effectively coordinate and manage work health and safety in the workplace.
- Developing a broad range of practical knowledge and skills which will assist with reducing the risks of injury and illness
- Complying with workplace health and safety laws.

### Units of Competency Issued by Another RTO

#### CAN I USE OTHER UNITS OF COMPETENCY TOWARDS THE QUALIFICATION FROM ANOTHER RTO?

You may have already completed some of the mandatory core units or elective units of competency that can count towards this qualification. SAI Global recognises all units of competency issued by other RTO's. However, SAI Global will not issue the qualification that is achieved wholly through recognition of all units towards the qualification as credit transfer from another RTO or RTO's.

Nominated units of competency must be relevant to the qualification and must be at Certificate IV level – however one unit of competencies can be selected from a lower or higher qualification such as; Certificate III or Diploma level qualification.

The units must be currently listed in a current Business Services training package. 1 unit can be selected from any current and relevant training package.

Refer to the Qualification mapping guidelines on <https://training.gov.au/Training/Details/BSB41419>

### Qualification Pre-Requisites and Entry Requirements

#### WHAT ARE THE ENTRY REQUIREMENTS FOR THE QUALIFICATION?

There are no formal Entry Requirements for this qualification.

Preferred pathways for candidates considering this qualification include vocational experience but without a formal management qualification. SAI Global has entry requirements for students who complete the modular approach with SAI Global. The entry requirements are advised on the website under the prerequisites section.

Access to a workplace is required for the completion of post course assessment activities.

### How can I achieve the qualification?

#### HOW THIS QUALIFICATION STRUCTURED? AND WHAT IS THE MODE OF DELIVERY?

Students are required to attend the 2 x 5-day workshops, and complete the related assessments in order to attain their BSB41419 Certificate IV in Work Health and Safety.

Qualification Structure: 2 x 5 Day Workshop, total of 10 days Face to Face/ Virtual training

- Workshop one covers the 5 Core Units, and these are Entry Requirements to the Diploma of WHS
- Workshop two covers the 5 x Elective units

Assessments: are structured accordingly to units allocated for each of the workshops

Total Qualification duration is 12 months, students have 6 month to complete the assessment per workshop

To attain the qualification, requires completion of 2 workshops, which comprises of 10 days of total face to face learning, self paced learning which involves practice the knowledge gained during the course in the workplace. The amount of self-paced learning will vary depending on the existing knowledge and skills of each student. This will be followed by completing a work based

**IF I WISH TO PROCEED TO THE DIPLOMA OF WHS, CAN I STUDY WORKSHOP 1 AND NOT ATTEND WORKSHOP 2?**

assessment. The assessment is required to be completed and submitted within 6 months of attendance at each workshop.

The qualification's workshops are designed to meet the requirements for students who wish to enroll and complete the core units of competencies as part of their entry requirements to the Diploma of WHS. The entry requirements for BSB51319 Diploma of Work Health and Safety is covered in Workshop 1. Therefore students will be able to attend workshop 1 as a stand alone workshop

**How long does the qualification take to complete?**

**HOW LONG DOES IT TAKE TO COMPLETE THE QUALIFICATION?**

The qualification will generally take 1 year to achieve with the modular approach at SAI Global. It requires completion of 2 workshops as listed above, which comprises of 10 days of total face to face learning, self-paced learning which involves practice the knowledge gained during the course in the workplace. The amount of self-paced learning will vary depending on the existing knowledge and skills of each student. This will be followed by completing a work-based assessment. The assessment is required to be completed and submitted within 6 months of attendance at each workshop.

**WHY IS THE CERT IV ONLY 10 DAYS OF FACE-TO-FACE LEARNING?**

We have designed our Cert IV qualification based on industry consultation. Our clients wanted a modularized approach to the achievement of the qualification. The qualification takes 10 days of face-to-face learning for several reasons:

Clustered or Integrated Assessments

Some training organisations train and assess each unit of competency separately. This can be frustrating and can lead to being over-assessed.

Most SAIG assessments are based on clustered units of competency – you will see at the end of the guide the relevant unit or units of competence that each assessment task is assessing.

We also use the approach of clustered or integrated assessments. By clustering similar BSB units of competency together you can complete short amounts of face-to-face training. This means time away from work for you. A unit can also be issued when the evidence requirements are met during the completion of a cluster of post course assessments. The post course assessment requirements for each workshop depends on the individual's skills.

The integrated assessment approach is outlined by your facilitator for each workshop. In class you are guided through to ensure you have a thorough understanding of the assessment requirements.

**Post Course Assessment Requirements**

**HOW LONG DO THE POST COURSE ASSESSMENTS TAKE FOR EACH WORKSHOP?**

The post course assessment requirements for each workshop varies as they award different units of competency. It is estimated between 80-100 hours to Complete, based on your experience and skills and knowledge.

**OVER WHAT TIME FRAME SHOULD YOU COMPLETE YOUR QUALIFICATION?**

Given that you must complete post course assessment tasks for all accredited courses in the BSB41419 Certificate of Work Health and Training, it is best to space out your attendance and completion of the modules. We generally recommended you complete the courses over a period of 6-12 months – this will vary based on your situation.

**Post Course Qualification Pathways**

**WHAT ARE THE RECOMMENDED PATHWAYS FOLLOWING THIS PROGRAM?**

After achieving this qualification candidates may wish to complete other qualifications including; BSB51319 Diploma of Work Health and Safety, for more info click [here](#).

**Language, Literacy and Numeracy Requirements for this Qualification**

**WHAT ARE THE LITERACY REQUIREMENTS FOR THIS QUALIFICATION?**

Candidates are required to have a suitable level of language and literacy to enable them to successfully participate in and complete the required course work and assessment requirements. This means candidates need to have effective language, communications and interpersonal skills

and have the ability to write a range of documentation relevant to auditing the specific management systems pathway.

At Cert IV level assessments will focus on the evidence of:

- Have theoretical and practical knowledge and skills for specialized and/or skilled work
- Have broad factual, technical and some theoretical knowledge of specific area or abroad field of work and learning
- Have a broad range of cognitive, technical and communication skills to select and apply a range of methods, tools, materials and information to:
- Complete routine and non-routine activities
- Provide and transmit solutions to a variety of predictable and sometimes unpredictable problems
- Apply knowledge and skills to demonstrate autonomy, judgement and limited responsibility in known or changing contexts and within established parameters

We are able to adjust some assessment requirements on request.

Candidates with special needs are advised to email [training@saiglobal.com](mailto:training@saiglobal.com) prior to booking so that reasonable adjustments to training and assessment can be contemplated.

Please see our training Code of Practice and the Student Handbook on the SAI Global Website for further information

[https://learning.saiaassurance.com.au/training-forms-cms-20200422\\_150627](https://learning.saiaassurance.com.au/training-forms-cms-20200422_150627)

### General Questions

#### WHAT ARE RPL AND CREDIT TRANSFER?

Please refer to the SAI Global Website for further information about the RPL process and the [https://learning.saiaassurance.com.au/recognition-of-prior-learning-cms-20200410\\_155242](https://learning.saiaassurance.com.au/recognition-of-prior-learning-cms-20200410_155242)

#### WHAT ARE THE FEES FOR RPL AND CREDIT TRANSFER?

Refer to the SAI Global website in the Terms and Conditions: [https://learning.saiaassurance.com.au/training-forms-cms-20200422\\_150627](https://learning.saiaassurance.com.au/training-forms-cms-20200422_150627)