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|  | <b>FSC<sup>®</sup> – CONTROLLED WOOD<br/>DUE DILIGENCE SYSTEM<br/>PUBLIC SUMMARY</b> |
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**Organization:**

Fortress Cellulose Spécialisée  
451, Victoria, Thurso (Québec) J0X 3B0  
SAI-COC-002687

**Prepared by:**

Vincent McCullough, ing.f.,M.Sc.  
vincent.mccullough@novasylva.ca  
819 617-0668

**Note:** This public summary was prepared by the Organization prior to the audit to comply with requirements 6.1 and 6.2 of FSC-STD-40-005 V3-1. The information it contains has been verified by the audit team.

# 1 DUE DILIGENCE SYSTEM (DDS)

(This section was prepared by the organization prior to the audit and the information was verified by the audit team.)

## 1.1 Due Diligence system development

|   |
|---|
| The DDS was developed by:   |
| <input type="checkbox"/> The organization   |
| <input checked="" type="checkbox"/> An external party   |
| Contact Information of the external party: Vincent McCullough, 147 rue Joseph bur. 203, Gatineau, QC, J8L 1G3, (819) 617-0668 |

## 1.2 Description of changes made to the DDS since the last audit

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| Changes to the DDS   |
| <input type="checkbox"/> Check if non applicable (no changes were made since last audit)   |
| Summary of changes made to the organization's DDS System (changes to suppliers structure, risk assessment, risk designation, mitigation/control measures, etc.): |
| The risk analysis was modified to include two new ecoregions for Quebec.   |

## 1.3 Supply Chain Structure (one for each site)

|  |                            |
|--|----------------------------|
| Site name and ID: <b>Thurso</b>            |                            |
| i) Nb. of suppliers                        | 72                         |
| ii) Nb. of sub-suppliers                   | 17                         |
| iii) Suppliers type                        | Primary and secondary      |
| iv) Average length of non-FSC supply chain | 2 suppliers                |
| v) Risk of mixing with non-eligible input  | Materiel from sub-supplier |

## 1.4 Description of the Due Dilligence System (DDS)

| Supply Area   | Risk Designation | Risk Assessment  |
|---|------------------|--|
| CANADA, <b>Québec</b><br><i>Ecoregion NA0406 Eastern forest-boreal transition</i><br><i>Ecoregion NA0407 Eastern Great Lakes lowlands forests</i><br><i>Ecoregion NA 0410 New-England Acadian Forest</i><br><i>Ecoregion NA 0602 Central Canadian Shield forests</i><br><i>Ecoregion NA 0605 Eastern Canadian forests</i> | -Low risk        | Company Controlled Wood Risk Assessment Public Report According to FSC-STD-40-005 v3-1 |
| CANADA, <b>Ontario</b><br><i>Ecoregion NA0406 Eastern forest-boreal transition</i><br><i>Ecoregion NA0407 Eastern Great Lakes lowlands forests</i>  | -Low risk        | Company Controlled Wood Risk Assessment Public Report According to FSC-STD-40-005 v3-1 |
| USA,<br><i>Ecoregion NA0406 Eastern forest-boreal transition</i><br><i>Ecoregion NA0407 Eastern Great Lakes lowlands forests</i><br><i>Ecoregion NA 0410 New-England Acadian</i>  | -Low risk        | Company Controlled Wood Risk Assessment Public Report According to FSC-STD-40-005 v3-1 |

1.5 Procedure for filling complaints

|   |
|---|
| <b>Procedure for filling complaints</b>   |
| A complaint from the public about the FSC program, a product sold FSC or a source of supply of the Organization, must be sent to Gilles Couturier, Director Supply Fiber and Biomass to Gilles.Couturier@fortresscell.com |

1.6 Contact information of the person responsible for addressing complaints

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| <b>Contact information of the person responsible for addressing complaints</b> |  |
| Name:  | Gilles Couturier                       |
| Position:  | Director, Fiber and Biomass Sourcing   |
| Address:   | 451, Victoria, Thurso (Québec) J0X 3B0 |
| Phone:   | 819 985-5071                           |
| Email:   | Gilles.Couturier@fortresscell.com      |

1.7 Control measures implemented

|   |                         |
|---|-------------------------|
| <b>Control Measures</b>   |                         |
| <input checked="" type="checkbox"/> <b>Not applicable</b> (All sourcing areas are low risk and risk of mixing is low) |                         |
| <b>Risk Category</b>  | <b>Control measures</b> |
| 1) Illegally harvested wood   |                         |
| 2) Wood harvested in violation of traditional and human rights  |                         |
| 3) Wood harvested from forest in which HCV are threatened by management activities                                    |                         |
| 4) Wood harvested in forest being converted to plantations or non-forest uses   |                         |
| 5) Wood from forest in which genetically modified trees are planted   |                         |
| 6) Risk of mixing in supply chain   |                         |

1.8 Summary of stakeholder consultation process

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| <b>Stakeholder Consultation Process</b>  |
| <input checked="" type="checkbox"/> <b>Not applicable</b> (Stakeholders consultation is not required as a control measure) |
|  |

1.9 Engagement of experts by the Organization for risk assessment and control measures

|   |                      |                             |                         |
|---|----------------------|-----------------------------|-------------------------|
| <b>Experts Qualification</b>  |                      |                             |                         |
| <input checked="" type="checkbox"/> <b>Not applicable</b> (The organization's own control measures do not require the engagement of experts. See FSC-STD-40-005 V3-1 requirement 4.9) |                      |                             |                         |
| <b>Name</b>   | <b>Qualification</b> | <b>License/Registration</b> | <b>Scope of service</b> |
|   |                      |                             |                         |

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1.10 Field verification by the Organization – Summary of findings

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|---|--|
| <b>Field Verification</b>   |  |
| <input checked="" type="checkbox"/> <b>Not applicable</b> (The organization’s control measures do not require field verification) |  |
|   |  |
| Justification for sampling rate:  |  |
| Summary of findings:  |  |
| Steps taken to address identified non-conformities:   |  |
| Justification for exclusion of confidential information:  |  |

1.11 Field verification of suppliers by the Organization – Summary of findings

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|--|--|
| <b>Supplier verification</b>   |  |
| <input checked="" type="checkbox"/> <b>Not applicable</b> (The organization’s control measures do not require field verification of suppliers) |  |
|  |  |
| Justification for sampling rate:   |  |
| Summary of findings:   |  |
| Steps taken to address identified non-conformities:  |  |
| Justification for exclusion of confidential information:   |  |

1.12 Extension request for using approved FSC risk assessments

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| <b>Extension Request</b>   |  |
| <input checked="" type="checkbox"/> <b>Check if non-applicable.</b> (The organization has not requested an extension of the 6 months deadline) |  |
| Country:   |  |
| FSC Risk Assessment approval date:   |  |
| 6 month timeline deadline:   |  |
| New deadline requested (up to 2 months extension):   |  |
| Circumstance beyond the control of the organisation:   |  |
|  |  |
| Approved by (SAI Global Technical Manager):  |  |

## **Annex A: Company Risk Assessment**

**See risk assessments provided on separate documents**