

## DGCB22

### Graduate Certificate of Business Administration

The Graduate Certificate of Business Administration is a 0.5 year course for a full-time student. Each year consists of three 12-week Study Periods, also known as Trimesters. 2 subjects per Trimester equates to a full-time study load in this course.

**Core subject** - a compulsory subject that you must complete

**Elective subject** - a subject you must choose from the Elective Bank below

**This course comprises 4 subjects that you are required to complete: 3 core subjects and 1 elective subject.**

**RPL** - Should you have any Recognition of Prior Learning (RPL) credits that make you eligible for subject exemptions, please contact your Program Director to discuss further.

**NOTE:** This course is delivered **ON-DEMAND** without any timetabled classes. It is **not** suitable for any student on a student visa. Other versions of this course are available for such cases. Please ensure you follow the correct Study Guide for the course you are enrolled into.

**How to read the below Suggested Study Pattern (as a Full-Time Student):**

You should read the list from top to bottom, which would result in your two Study Periods (trimesters) looking as follows:

**1st Study Period:** BMGTHD501 and BMGTHD502 (2 subjects)

**2nd Study Period:** BMKTHD600 and 1 elective subject (2 subjects)

**Studying Part-Time?** You would still follow the below sequence from top to bottom, but with fewer subjects per Study Period.

**Want to accelerate your studies?** You can choose to take all 4 subjects in the same Study Period, if available.

*(Note that this requires a greater volume of study over a single Study Period, and should only be attempted by students familiar with post-graduate study).*

Any questions? Contact [HelpMeEnrol@torrens.edu.au](mailto:HelpMeEnrol@torrens.edu.au)

#### SUGGESTED STUDY PATTERN

Subject Type	Subject		Pre-requisites	Completed
<b>Study Period 1</b>				
Core	BMGTHD501	Business Environment	-	<input type="checkbox"/>
Core	BMGTHD502	Business Communication	-	<input type="checkbox"/>
<b>Study Period 2</b>				
Core	BMKTHD600	Marketing	-	<input type="checkbox"/>
Elective	Elective 1	Choose an elective subject from the elective bank below	As per subject	<input type="checkbox"/>

*Please note - not all subjects are available for each Study Period. If your suggested subjects are unavailable, please take the subject that is immediately preceding or following that subject*

#### ELECTIVE BANK

##### Graduate Certificate of Business Administration - Choose 1

	Subject	Pre-requisites	Chosen
BMGTHD600	Management, People and Teams	-	<input type="checkbox"/>
BMGTHD601	Dynamic Leadership	-	<input type="checkbox"/>
BMGTHD603	Systems Thinking	-	<input type="checkbox"/>
BMGTHD606	Employer-based Project	-	<input type="checkbox"/>
BMGTHD613	Corporate Sustainability	-	<input type="checkbox"/>
BMGTHD617	Coaching For Leaders	-	<input type="checkbox"/>
BMGTHD618	Championing Organisational Change	-	<input type="checkbox"/>
BFINHD600	Financial Management	-	<input type="checkbox"/>
BPROHD600	Principles of Project Management	-	<input type="checkbox"/>
BPROHD602	Project Planning and Budgeting	-	<input type="checkbox"/>

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